- **1** Create a positive company culture by treating employees fairly and consistently.
- 2 Align your company's policies with your company's values.
- **3** Draft a social media policy that clearly lays out employer and employee rights and expectations.
- 4 Engage employees proactively by encouraging positive, consistent contact between managers and employees.
- 5 Train managers by arming them with the information they need to respond to employees.
 - Contact trained legal counsel before enforcement and proceed slowly.



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